



Moreton Church of England Primary School



SEND Policy

Written by: B Barros, SENCo

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Agreed by Governors (Date):

Signed (CoG):



'Growing Together in Faith, Knowledge and Love'

Special Educational Needs and Disability (SEND) Policy

This policy complies with the statutory requirement laid out in the SEND Code of Practice 0 – 25 (June 2014) and has been written with reference to the following guidance and documents:

- Equality Act 2010: advice for schools DfE Feb 2013
- SEND Code of Practice 0 – 25 (June 2014)
- Schools SEN Information Report Regulations (2014)
- The Children and Families Act (2014)
- Statutory Guidance on Supporting pupils at school with medical conditions (April 2014)
- The National Curriculum in England Key Stage 1 and 2 framework document Sept 2013
- Safeguarding Policy
- Accessibility Plan
- Teachers Standards 2012
- This policy was created by the school's SENCO with the SEN Governor in liaison with the Senior Management Team and all staff. Parents of pupils with SEND have also been actively involved with the drafting of this policy, and their views and opinions were taken into account.

What are Special Educational Needs and Disability (SEND)?

At Moreton we use the definition for SEN and for disability from the SEND Code of Practice (2014). This states:

SEN: *"A child or young person has special educational needs if he or she has a learning difficulty or disability which calls for special educational provision to be made for him or her. A learning difficulty or disability is a **significantly greater difficulty in learning than the majority of others of the same age**. Special educational provision means **educational or training provision that is additional to, or different from**, that made generally for others of the same age in a mainstream setting in England"*

Disability: *"Many children and young people who have SEN may have a disability under the Equality Act 2010 – that is '...a **physical or mental impairment which has a long-term and substantial adverse effect on their ability to carry out normal day-to-day activities**'. This definition includes sensory impairments such as those affecting sight or hearing, and long-term health conditions such as asthma, diabetes, epilepsy, and cancer."*

What is NOT SEN but may have an impact on progress and attainment?

- Disability (the Code of Practice outlines the "reasonable adjustment" duty for schools provided under the current Disability and Equality legislation – these alone do not constitute SEN)
- Attendance and Punctuality
- Health and Welfare
- English as an Additional Language (EAL)
- Being in receipt of Pupil Premium Grant
- Being a Looked After Child



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- Being a child of a Serviceman/woman



Who is responsible for the provision for children with SEND at our school?

Head Teacher:

Mrs Nikki Batt is responsible for the day to day management of all aspects of the school including the provision of pupils with SEND.

Special Educational Needs Co-ordinator (SENCo):

Mrs Becky Barros is responsible for coordinating provision for children with SEND, developing the school's SEND policy and part of the Senior Management Team of the school.

Class Teachers:

Every teacher is a teacher of every child including those with SEND, and is responsible for ensuring each child in their class experiences quality first teaching, suitable differentiation according to their needs, and has access to a broad and balanced curriculum.

Learning Support Assistants:

Working under the direction of the class teacher and SENCo, our Learning Support Assistants may be used to support pupils with SEND during lessons or by delivering interventions both in and out of class. Our Learning Support Assistants are responsible for ensuring that they use the scaffolding approach to promote pupil independence during lessons, and that the feedback they give to the class teacher concerning pupils' learning is accurate and supports future planning.

SEN Governor

There is a specified governor who is responsible for supporting the school to evaluate and develop quality and impact of provision for pupils with SEND across the school.

What are our aims for children with SEND?

At Moreton we value all children as individuals with a range of abilities, aptitudes and needs. We are committed to inclusion and will make appropriate arrangements for all children to participate as fully as possible in learning, physical, practical and extra curricular activities.

We aim to '*promote confidence and challenge the potential in all*' by offering access to a broad, balanced and relevant curriculum including the National Curriculum. We respect the fact that children have differing needs and that children will require different strategies for learning and a range of different teaching approaches and experiences. Pupils with SEND will be supported in their learning within their classrooms. However, there will be times when spending time outside the classroom on an individual or small group basis will be more appropriate. When this happens, the class teacher will



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be fully aware of what new skills each child is learning, and will aim to incorporate these skills into their everyday learning in the classroom.



We aim to raise the aspirations of and expectations for all children with SEND, in order for them to become independent life-long learners. Our aim is always to focus on outcomes for children by following a person centred approach.

The delivery of our aims will be underpinned by the following principles:

- Provision of a broad and balanced and suitably differentiated curriculum that builds upon and is relevant to the child's individual SEND.
- Supporting the needs of all children with SEND is part of the high quality teaching expected within a mainstream setting.
- Children who require additional provision/ resources will be identified and supported.
- Provide other curricular opportunities outside the National Curriculum to meet the needs of individuals or groups of children
- Positive attitudes and independent learning will be promoted.
- Social and academic achievements of all children are recognised and valued.



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- The school will work in partnership with parents/carers and view them as experts regarding their child's needs and also involve the child in decision making.
- The school will work in partnership with outside agencies as required with parental permission.
- SEND provision will be monitored regularly using the 'assess, plan, do, review' model, including outlining the roles and responsibilities of those working with pupils with SEND.
- Ongoing review of the attainment and progress of groups of children.

How do we identify SEND at our school?

We recognise the importance of the early identification of Special Educational Needs. Children who are experiencing difficulty in one or more of the four broad areas of need are identified initially through discussions between teachers and parents. The purpose of identification is to work out what action the school needs to take, not to fit a child into a category. The four broad areas of need are:

- **Communication and Interaction** - Children and young people with speech, language and communication needs (SLCN) have difficulty in communicating with others. This may be because they have difficulty saying what they want to, understanding what is being said to them or they do not understand or use social rules of communication. The profile for every child with SLCN is different and their needs may change over time. They may have difficulty with one, some or all of the different aspects of speech, language or social communication at different times of their lives. Children and young people with ASD, including Asperger's Syndrome and Autism, are likely to have particular difficulties with social interaction. They may also experience difficulties with language, communication and imagination, which can impact on how they relate to others.
- **Cognition and Learning** - Support for learning difficulties may be required when children and young people learn at a slower pace than their peers, even with appropriate differentiation. Learning difficulties cover a wide range of needs, including moderate learning difficulties (MLD), severe learning difficulties (SLD), where children are likely to need support in all areas of the curriculum and associated difficulties with mobility and communication, through to profound and multiple learning difficulties (PMLD), where children are likely to have severe and complex learning difficulties as well as a physical disability or sensory impairment. Specific learning difficulties (SpLD), affect one or more specific aspects of learning. This encompasses a range of conditions such as dyslexia, dyscalculia and dyspraxia.
- **Social, Emotional and Mental Health Difficulties** - Children and young people may experience a wide range of social and emotional difficulties which manifest themselves in many ways. These may include becoming withdrawn or isolated, as well as displaying challenging, disruptive or disturbing behaviour. These behaviours may reflect underlying mental health difficulties such as anxiety or depression, self-harming, substance misuse, eating disorders or physical symptoms that are medically unexplained. Other children and young people may have disorders such as attention deficit disorder, attention deficit hyperactive disorder or attachment disorder.



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• **Sensory and/or Physical Needs** - Some children and young people require special educational provision because they have a disability which prevents or hinders them from making use of the educational facilities generally provided. These difficulties can be age related and may fluctuate over time. Many children and young people with vision impairment (VI), hearing impairment (HI) or a multisensory impairment (MSI) will require specialist support and/or equipment to access their learning. Children and young people with an MSI have a combination of vision and hearing difficulties. Some children and young people with a physical disability (PD) require additional ongoing support and equipment to access all the opportunities available to their peers.

What should a parent do if they think their child may have Special Educational Needs?

If parents have concerns relating to their child's learning then they should initially discuss these with their child's class teacher. Parents may also contact the SENCo directly if they feel that this is more appropriate, and can do this by speaking to the school office to make an appointment.

How do we implement a graduated approach to SEN Support?

Our class teachers continuously monitor all of the children in their class and track their progress carefully. If, despite accessing high quality teaching which is differentiated for individual pupils, a child is identified as having a potential special educational need, the class teacher will begin the following process for identifying and managing the needs of the pupil in close consultation with the child's parents/carers. The class teacher will:

- Complete an 'Initial Concerns Information Sheet' in consultation with the child and their parents, in order to gather all information/evidence relevant to the child's needs.
- Share the Initial Concerns Information Sheet with the SENCo, who will support the class teacher in deciding whether the child would benefit from additional intervention and support in the form of a 'Provision Plan'.
- Create a 'Provision Plan' with involvement from the SENCo, and in consultation with parents/carers, and review it regularly.
- Meet with the SENCo and the child's parents/carers to discuss the outcomes of assessments and whether the child should be entered onto the SEN register in order to receive SEN Support. This is done through a person centred approach.
- Collectively draw up an 'One Plan and One Page Profile' for the child with the SENCo, and in consultation with the child and their parents/carers. At this stage it **may** be appropriate for Outside Agency advice to be sought.

The school works closely with a range of outside agencies including:

- ❖ Educational psychologists
- ❖ Specialist Teachers
- ❖ School Nurse
- ❖ Speech and Language Therapists
- ❖ Occupational Therapists
- ❖ EWMHS (Emotional Wellbeing and Mental Health Service)



How do we monitor progress and manage the needs of our pupils on the SEND Register?

Once a child is identified as having a special educational need, their progress and support is monitored using a four part cycle: Assess – Plan – Do – Review:

- Assess – the child's needs are assessed at least termly by the class teacher in consultation with the SENCo.
- Plan – the teacher and the SENCo agree, in consultation with the parent and the pupil, the adjustments, interventions and support to be put in place for the child, as well as the expected impact on progress, development or behaviour, along with a clear date for review. The support and intervention provided is selected to meet the outcomes identified for the pupil, based on reliable evidence of effectiveness, and is provided by staff with sufficient skills and knowledge. Parents are kept fully aware of the planned support and interventions and, where appropriate, plans seek parental involvement to reinforce or contribute to progress at home.
- Do - the class teacher is responsible for working with the child on a daily basis. Where the interventions involve group or one-to-one teaching away from the main class, they still retain responsibility for the child. They work closely with any Learning Support Assistants or specialist staff involved, to plan and assess the impact of support and interventions and how they can be linked to classroom teaching. The SENCO supports the class teacher in the further assessment of the child's particular strengths and weaknesses, in problem solving and advising on the effective implementation of support.
- Review – the impact and quality of the support and interventions is evaluated, along with the views of the child and their parents. This feeds back into the analysis of the child's needs. The class teacher, working with the SENCO, revises the support in light of the child's progress and development, and decides on any changes to the support and outcomes in consultation with the parent and child. Parents have clear information about the impact of the support and interventions provided, enabling them to be involved in planning next steps.

The views of parents and pupils are actively sought in this four part process during (at least) termly meetings with school staff or via online consultations.

We also monitor progress and evaluate SEND provision through:

- pupil progress meetings held between the Head Teacher and class teacher;
- twice yearly parent/teacher consultation meetings;
- regular 'Learning Observations' in class carried out by the SENCo/Head Teacher;
- regular observations of the work of our Learning Support Assistants carried out by the SENCo as part of her role;
- termly monitoring visits by the SEN Governor;
- annual parent views questionnaires;
- pupil perception interviews;
- work scrutiny for pupils with SEND.



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For a very small percentage of pupils, whose needs are significant and complex and the SEN Support required to meet their needs cannot reasonably be provided from within the school's own resources, a request will be made to the local authority to conduct an assessment of education, health and care needs, in consultation with parents/carers. This may result in an Education, Health and Care (EHC) Plan being provided by the local authority.

What are the criteria for exiting the SEND Register?

A child may be removed from the SEN Register if:

- Their progress is such that they achieve what is broadly expected for a child of their age.
- The child no longer requires support which is additional to or different from what is normally provided within the class.

Parents/carers will always be informed if their child no longer requires SEN Support. If a child is taken off of the SEND Register, their progress will continue to be closely monitored by their class teacher and the Head Teacher.

What training do the staff supporting children with SEND undertake?

An ongoing programme of training is in place to ensure that teachers and learning support staff have the appropriate skills and knowledge in areas that will improve their teaching and support of children with SEND. Our training programme is based on the needs of the pupils currently at the school, and the needs of those pupils known to be transferring to Moreton.

How do we support families of pupils with SEND?

- At Moreton we have an open door policy where parents are actively encouraged to share any worries or concerns they may have with school staff.
- The SENCo organises regular coffee mornings for parents of pupils with SEND, which are informal opportunities for parents to share ideas and learn about new developments in the world of SEND.
- Parents are encouraged to look on the school's website which contains the school's SEND Information Report, and other relevant policies.
- The school has a range of parent leaflets designed to support parents working with their children at home, copies of these can be found in the reception area or can be requested from the school office.
- Parents are encouraged to view the Local Offer provided by the local authority, which can be accessed on the internet at: <http://www.essexlocaloffer.org.uk>

How do we support pupils at school with medical conditions?



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- The school recognises that pupils at school with medical conditions should be properly supported so that they have full access to education, including school trips and physical education. Some children with medical conditions may be disabled and where this is the case the school will comply with its duties under the Equality Act 2010.
- Some may also have special educational needs or disability (SEND) and may have an Education, Health and Care (EHC) plan which brings together health and social care needs, as well as their special educational provision and the SEND Code of Practice (2014) is followed.
- For further information please see the school's policy for Supporting Pupils with Medical Conditions, which can be found on the school's website or a paper copy can be requested through the school office.

How does the school store and manage information for pupils with SEND?

The SENCo is responsible for storing, managing and keeping SEN records up to date. Each child has a central pupil file, kept in the school office, which holds all important information about pupils and the SENCo also keeps copies of pupils' SEN documents and paperwork in pupil files in her office. When a child transfers to a new school, all relevant information is passed on.

Who should parents/carers contact if they have a complaint about the provision for SEND?

Please see the school's complaints procedure policy for more details, but in the first instance parents/carers are encouraged to contact the SENCo or Head Teacher if they have a complaint about the provision for SEND at Moreton.

What does Ofsted say about the SEND provision at Moreton?

Ofsted (November 2017) says:

- Provision for these pupils is effective. Teachers and additional adults support pupils through small-group work and one-to-one support.
- Learning Support Assistants are trained in specific areas of need and work closely with specialist external agencies so that they can provide the additional support required.
- Close monitoring and reviewing of progress information means that as a result, pupils who have SEN and/or disabilities make good progress in reading, writing and mathematics from their different starting points.

Review Date: October 2022