



Moreton Church of England Primary School



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Supporting Pupils at School with *Medical Conditions*

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Introduction

The school recognises that pupils at school with medical conditions should be properly supported so that they have full access to education, including school trips and physical education. Some children with medical conditions may be disabled and where this is the case the school will comply with its duties under the Equality Act 2010.

Some may also have special educational needs or disability (SEND) and may have an Education, Health and Care (EHC) plan which brings together health and social care needs, as well as their special educational provision and the SEND Code of Practice (2014) is followed.

Moreton C of E Primary School is committed to providing a fully inclusive educational and pastoral system. To do this we need to ensure that correct procedures and protocols are in place to enable any pupil with a long-term or complex medical condition to be able to attend school or have a minimum disruption to their education. It is our priority that **all** children should access the curriculum as fully as possible considering any additional requirements and making reasonable adaptations to ensure the child's full inclusion into school life and our community.

Pupils with long term and complex medical conditions may require on-going support, medicines or care whilst at school to help them manage their condition and keep them well. Others may require monitoring and interventions in emergency circumstances. It is also the case that children's health needs may change over time in ways that cannot always be predicated, sometimes resulting in extended absences. It is therefore important that schools provide effective support for children's medical conditions and that pupils feel safe.

In making decisions about the support required, we aim to establish working partnerships with the child, their parents or carers and relevant health professionals in order to achieve the best possible outcomes for those with medical needs.

Objectives

- To ensure that there is as little disruption to the pupils' education as possible.
- To develop staff knowledge and training in all areas necessary for our pupils .
- To ensure that we develop links with outside agencies support systems where needed.
- To ensure safe storage and administration of agreed medication.
- To provide a fully inclusive school.

Identification

We will work with the parents and the medical professionals to ensure we have specific protocols in place as soon as the child starts school. This may take the form of information sharing, developing specific care plans, writing risk assessments, organising training, employing new staff or re-organising classroom facilities. Where any new medical need is identified we will follow guidance from lead professionals and ensure a care plan or risk assessment is in place and source timely training to minimise disruption and ensure the child's safety.

Provision and Organisation

Training regarding specific conditions will be delivered as required. This is usually within the term of a new child beginning school but if necessary before they commence their education at Moreton C of E Primary School. General training on awareness of medical conditions and their possible medication implications will occur annually. This will run in parallel with the school first aid training. Pupils requiring continuous support for a medical condition will be given a care plan. Part of the transition process for moving between year groups includes providing teachers liaison time and information regarding all the medical needs in their new class, to allow optimum time to plan and organise with the care plans and needs in mind.



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Care plans

The main purpose of a Care Plan is to identify the level of support that is needed at school for an individual child. The Care Plan clarifies for staff, parents/ carers and the child the help the school can provide and receive. These plans will be reviewed annually as a minimum. The Care Plan will be written by the headteacher or SENCo with parents/carers.

The Care Plan may include (but not limited to):

- Details of the child's condition.
- Details of medication.
- Where the medication is kept.
- What constitutes an emergency.
- What action to take in an emergency.
- Who to contact in an emergency.
- The role of staff.
- Special requirements e.g. Dietary needs.
- Side effects of medicines.

A copy will be given to parents/carers, class teachers/childcare practitioners and a copy will be retained in the medical needs file in the school Office and the child's individual file.

N.B. Where a child is under a specialist team the care plan provided will be followed.

Long term illness or repeated absence

We recognise that some conditions may result in a pupil attending school on a part time basis, having regular time off (for medical appointments or recovery) or not attend school for periods of time following medical advice. The school will work together in partnership with the child's parents to ensure that they have as much access to the curriculum as is possible. Part time timetables will be formally notified to the local authority and where possible remote provision will be put in place, in the form of the day's lessons posted that evening or packs of work provided.

Roles and Responsibilities.

The ultimate responsibility for the management of this policy in school is with the Headteacher and Governing Body.

Alongside the headteacher, the SENCo will manage the policy on a day to day basis and ensure that all the procedures and protocols are maintained.

The SENCo and Headteacher can both be contacted via the school office admin@moreton.essex.sch.uk or on 01277890255

Mrs C Chalkley and/or Mrs C McGrath are the named members of staff who will ensure that medication is kept in a specified place, is clearly labelled and in date.

All trained staff will ensure that they are aware of the protocols and procedures for specific pupils in school through attending training provided and reading care plans devised or provided for individual pupils.

All staff who administer medication will have to sign a form and get a witness to sign it to say that it was administered correctly.

In the event of staff illness, a member of the leadership team will ensure that any supply teachers are aware of specific medical needs and that appropriate support has been put in place.



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It is the responsibility of the class teacher to provide work (as required) for the child to complete at home should home learning be advised by a medical professional.

School Visits

When preparing risk assessments staff will consider any reasonable adjustments they might make to enable a child with medical needs to participate fully and safely on visits. Additional safety measures may need to be taken for outside visits and it may be that an additional staff member, a parent/carer or other volunteer might be needed to accompany a particular child. Arrangements for taking any medicines will need to be planned for as part of the risk assessment and visit planning process. A copy of the Care Plan should be taken on trips and visits in the event of the information being needed in and emergency.

Other Support

It may be necessary to seek advice from outside agencies. This may include:

- School Nurse
- Medical specialists relating to pupil.
- Social Services.
- SEND Advisory Team.
- Specialist Support Groups.
- Educational Psychology Team
- Child Protection Team.

Monitoring and Evaluation

This policy will be monitored regularly, reviewed biannually and updated when necessary. We will ensure new legislation is incorporated. Staff will regularly receive opportunities to discuss and evaluate the management of the procedures and protocols in school. This policy will also be made available to parents through the website. We will ask parents for updates regarding medical information.

Complaints procedure

Please see the school's complaints procedure policy for more details, but in the first instance parents/carers are encouraged to contact the SENCo or Head Teacher if they have a complaint about this provision at Moreton.

This policy should be read in conjunction with the following policies:

- Administering medical and first aid
- Health Needs Attendance Policy
- Intimate Care Policy
- Special Educational Needs and Disabilities Policy
- Accessibility policy
- Equality Policy